



Parade Application

Miracles Christmas Parade welcomes your interest in becoming a float participant.

“The Miracles Christmas Parade exists to bring cheer to every spectator, participant, and organizer and to provide families and individuals a free event that will build lasting holiday memories.”

VISION STATEMENT:

To present the best Christmas parade citizens of the South Plains of Texas have ever experienced.

MISSION STATEMENT:

The Miracles Christmas Parade exists to bring cheer to every spectator, participant and organizer and to provide families and individuals an event that will build lasting holiday memories.

2021 Miracles Parade Information

What: 16th Annual Miracles Christmas Parade

When: **December 4, 2021**

Where: Avenue Q to Indiana Avenue

Time: 6:00 PM

Theme: *“World of Snow”*

Application Deadline: ***Friday, November 26, 2021 5:00PM***

Mandatory Parade Meeting: **Tuesday, November 30, 2021 6:30 P.M.**

Sunset Family Life Building - 3631 34th Street



Miracles Christmas Parade is an entertainment event, designed to appeal to families and to bring the community and region together. As a component of the parade, some of the parade units may be designed to honor the religious significance of the holiday season and the cultural heritage and ethnic diversity of the region. Miracles Christmas Parade will make decisions at its sole discretion as to the content, design and participants in the parade. The parade will not be a forum for intolerance or political messages.

How to Apply:

1. Complete all required information.
2. Read and sign the Participant Rules and Regulations
3. Read and sign the Indemnity Agreement in front of a Notary Public
4. Read and Acknowledge the Lighting Requirements
5. Mail or drop off your completed application and a non-refundable application fee to:

Mail to: *Miracle Christmas Parade*
P.O. Box 65813
Lubbock, TX 79464

Drop Off Locations: *KAMC/KLBK*
7403 S. University or
Lubbock, TX 79423

CreativeMagic
5020 50th Street
Suite 119B
Lubbock, TX 79414

Group or Business Name: _____

Address: _____ City: _____ State: ____ Zip: _____

Business Phone Number: (_____) _____ Business Fax: (_____) _____

Contact Name: _____ Title: _____

Contact: Phone Number (day): (_____) _____ Cell Number: (_____) _____

Contact Email Address (print clearly, please): _____

Additional Contact: _____ Cell Number: (_____) _____

Number of Parade Participants: _____ Age Range of Participants: _____

Non-Refundable

Parade Fee: \$25.00 Non-Commercial Groups (Non-Profits, Family Groups, Clubs) \$50 after mandatory meeting.
\$50.00 Commercial (business entries) \$100 after mandatory meeting.

Category of Your Entry: ____ **Commercial** ____ **Non-Commercial**

THIS PAGE MUST BE FILLED OUT TO PARTICIPATE. INFORMATION IS NEEDED FOR BROADCAST

Please Describe Entry in Detail: This description will be used by the Wranglers to decide float placement as well as the TV Broadcast. (Truck/Trailer Float, Walking Group, Horses, Scooters, Cars, Character in Costume, etc.) Be descriptive. Who is on the float, about your organization. What do you want to tell the public about your group? The better the description the better you look on television. (i.e. decorated pick up pulling lighted trailer with manger scene, etc.):

Fun Fact 1 about Your Float or Organization

Fun Fact 2 about Your Float or Organization

Fun Fact 3 about Your Float or Organization

Are you and your participants prepared in the event of inclement weather (rain gear, jackets): Yes ___ No ___



PARADE RULES, REGULATIONS & GUIDELINES

(Please make a copy of these rules & guidelines for reference and planning)

These rules, regulations and guidelines exist for the safety of the participants and spectators of the Miracles Christmas Parade.

- Miracles Christmas Parade **Wranglers** are the official marshals of the parade and conduct the parade. A **Wrangler** will be assigned to each section of the parade and will complete the parade route with their section. **Wranglers** are clearly identifiable and are the authorities for the Miracles Christmas Parade.
- This is a family oriented event. Do nothing that would compromise this event.
- No actions that would endanger spectators along the street or participants in the parade.
- You are responsible for the safety of the participants in your vehicles, floats, and walking groups.
- This is a FORWARD MOTION parade (always moving forward). All entries must complete the parade.
- All entries must have their entry number (given at check-in) visible to the judge's eye for proper judging. The entry number must be displayed in the front (driver's side) of the vehicle or float.
- **Entries are NOT allowed to have or display a real life Santa Claus on their float, in their vehicle, or in walking groups. The reason for this rule is simple. The REAL Santa Claus is a participant in the parade and will be riding on the last float. We do not want to confuse children by having multiple real life Santas in the parade.**
- All entries and groups must use creative costuming/decorations to meet the parade's criteria of entertainment value.
- Only Christmas music is allowed to be played during the parade unless approved prior to the parade by the Miracles Christmas Parade organizers.
- No advertising of drugs, alcohol or tobacco products. No promotion of political, social, or personal agendas. No political advertising or display of any electioneering material during the parade.
- All parade participants (individuals or organizations) shall be required to adhere to the provisions of the Texas State Penal Code part 46.04, titled Places Weapons Prohibited and any changes thereto.

VEHICLES AND FLOATS

- All drivers of vehicles must have current personal liability insurance and provide a copy of their proof of insurance with their application. Drivers must have a copy of their proof of insurance the night of the parade.
- All vehicles must have an accessible fire extinguisher on board. **FIRE EXTINGUISHERS ARE MANDATORY** and will be part of check-in procedures. Material used in construction the floats must be fire retardant and not of a dangerous nature.
- There will be NO movement from a vehicle to a trailer. No one is allowed to ride on a running board, hood, roof, vehicle fender, or sit on the sides of trailers with their legs and feet hanging over the side of the trailer.
- A handhold or other support must be provided for all entry riders who are required to ride in a standing position. Safety belts with a quick release mechanism are recommended for all riders.
- **No item of any kind may be thrown from a unit in the parade (includes candy, toys, brochures, etc.). This policy is strictly enforced. Please advise all parade participants of this rule and enforce this important safety restriction. YOU MAY ONLY PASS OUT ITEMS WITHIN 5 FEET OF THE STREET CURB (NO EXCEPTIONS) _____ Initials**
- **Parade floats and the vehicles pulling the floats must be well lit and fully decorated for Christmas. This is a night time Christmas parade and your vehicle and float will not be seen if not well lit. We recommend at least 1000 lights per float and at least 500 per vehicle. Any entry not fully decorated and lit will be removed from the parade. _____ Initials**
- Portable generators or compressors, car batteries used on the float must be securely mounted on a vehicle or other substantial base. A minimum of 12' clearance must separate any part of the generator/compressor from combustible fabrication material.
- Generators/compressors must be equipped with firmly attached exhaust systems that terminate either into a common exhaust serving the vehicle or in the same manner as vehicle exhaust.
- Floats may not exceed 13' 6" high (from the ground to top of entry) or be more than 10' wide (edge to edge).
- All wiring must be properly secured to prevent mechanical damage and injury to riders. All connections must be made with UL-approved electrical boxes or devices.
- Semi-trucks with flat bed trailers are allowed in the parade ONLY as long as they are decorated for the event. This can be a large undertaking.
- No hot-rodding, hot shops, horn honking, or wheelies are allowed in the parade.

WALKING GROUPS

- Walking groups must be able to complete the 2.4 miles parade route in 2-hours’ time. Children under 10-years of age will not be allowed to walk. Entries with participants under 18-years of age must provide parents, sponsors, or chaperones to walk alongside and supervise the waling group.
- Walking groups must provide a sourced of festive lighting for each participant. **This is a nighttime parade and participants in walking groups cannot be seen by spectators if lighting is not provided.**

LIVE ANIMALS

- Entrants that include live animals **MUST** comply with the City of Lubbock’s pooper scooper laws. Large animals **MUST** be taken care of or have someone in the unit that will clean up after the animals in the staging area of the parade, during the parade and at the completion of the parade. All animals must be leashed or harnessed. Owners must provide insurance and proof of liability insurance for animals the evening of the parade and attached to this application.

MANDATORY PARADE PARTICIPANT MEETING

- Held on the Tuesday immediately preceding the Saturday of the Parade at Sunset Church of Christ Family Life Building (3631 34th Street) at 6:30 PM. An official representative from each parade entry is required to attend. The meeting will last no longer than one hour.

I have read the Rules, Regulations & Guidelines listed above and recognize that our participation in the Miracles Christmas Parade is based upon adherence to these Rules, Regulations & Guidelines. I agree that if my group is invited to participate in the parade, we will adhere to all Rules, Regulations & Guidelines stated above and that I have retained a copy of these Rules, Regulations & Guidelines for my organization.

NAME OF CONTACT/TITLE

ORGANIZATION/COMPANY

SIGNATURE

DATE

Subject: **PARADE FLOAT FIRE SAFETY REQUIREMENTS**

Code Reference: 1994 Uniform Fire Code (UFC), Section 1104

NOTE: This bulletin is a summary of Fire Department interpretations of City and State Codes. Information contained herein applies to typical instances and may not address all circumstances.

DEFINITIONS:

PARADE FLOAT: Parade float is a unit especially designed or constructed for use in conjunction with a parade or public gathering.

DECORATIVE MATERIAL: Drapes, curtains, drops, hangings, wall covering, exterior finish, paper, fabric and all other decorative material that would tend to increase the fire and panic hazard.

GENERAL REQUIREMENTS:

1. Motorized parade floats and towing apparatus shall be provided with a minimum 2-A, 10-B:C-rated portable fire extinguisher that is readily accessible to the operator. This fire extinguisher must have a current certification tag indicating that the extinguisher has been serviced within the last year. The gauge must indicate that the extinguisher has pressure. The extinguisher must be mounted so that it is accessible to the operators. Do not obstruct the extinguisher with decorative material to hide its location.
2. Decorative materials must be non-combustible or inherently flame retardant. If these materials are combustible, they must be "treated" flame retardant by a State Fire Marshal "Licensed Applicator." Be sure to keep the certificate from the applicator so that you can show it to the Fire Inspector.
3. Open flame devices are prohibited on parade floats (unless approved by the Fire Marshal and the parade director). The use of fuel fired torches, candles or similar devices which can ignite the parade float are prohibited. Fireworks are not permitted to be discharged.
4. Decorative material and the parade structure must be kept clear of the exhaust system of a motorized parade float. Do not let hanging material come in contact with hot exhaust pipes.
5. Portable generators must be used carefully. Do not allow the heated exhaust to come in contact with the parade float. Do not overload temporary electrical wiring. Secure extension cords properly, do not let them drag on the ground or contact tires or the drive train. Inspect your electrical appliances before energizing the parade float.
6. Never re-fuel a generator while it is operating or while it is still hot. Allow time for a generator to cool prior to re-fueling. Avoid re-fueling by planning ahead and filling the gas tank prior to the event.
7. Limit the storage of flammable liquids (gasoline/diesel) to the absolute minimum needed. Store the fuel in an approved fuel container with a self closing lid equipped with a flash screen in the outlet. Only allow qualified individuals to operate the generator.
8. Be sure the operator (driver) has a clear field of view. The driver must have a wide field of view to avoid other floats and the crowd. If you have to back-up your parade float, have sufficient personnel to guide the float.
9. Hold a safety meeting with the float staff early. Be prepared, identify the hazards and plan your strategy should an unexpected event occur. Identify the location of the fire extinguisher and how to shut off the generator and other electrical equipment. Identify a method to alert the driver to stop the parade float.
10. Be ready for the Fire Inspector's inspection on the evening of the parade.



MIRACLES

CHRISTMAS PARADE

INDEMNITY AGREEMENT

BEFORE ME, the undersigned Notary Public, on this day personally appeared _____,

who being duly sworn by me upon his/her oath deposed and says that: (Signature of Authorized Agent)

“If accepted as a participant, I/we irrevocable grant the Miracles Christmas Parade the exclusive right to use in any media our name, likeness, photos or reproductions of our performance for any purpose including promotion, advertising or otherwise. Further, I/we hereby understand and agree to accept the risk of bodily injury and/or property damage which I/we may incur of cause a third party to incur as a result of my/our participation in the Miracles Christmas Parade. With this understanding, I/we further agree to indemnify, defend and save harmless the City of Lubbock, Sunset Church of Christ, Peoples Bank, KAMC/Nexstar Broadcasting, Lubbock Independent School District, CreativeMagic, Business Property Owners, The Miracles Christmas Parade, its Organizers, its Board, its Commissions and their respective officers, agents, sponsors and contractors from and against any and all claims, losses, injuries, suits and judgments arising from, or in connection with, my successors, assigns, heirs, executors and administrators and any other persons or entities who/which may have a claim based on my/our personal injuries and/all facilities that the Miracles Christmas Parade may own and/or control. I/we understand and agree that the Miracles Christmas Parade may be televised and all participants in the parade relinquish all present and future television, video and photographic rights by virtue of their appearance. Furthermore, I/we have read and agree to abide by the Miracles Christmas Parade Rules, Regulations & Guidelines, as shown in the pages provided and those to be presented with the participant’s information package if my unit is accepted. Applications must be signed. ALL entries are subject to approval by the even organizers.”

Further, Affiant sayeth not.

SWORN AND SUBSCRIBED before me by _____

(Printed or typed Agent/Representative’s Name)

Individually and as authorized agent for _____ on this the _____

(Parade Participant Group or Business Name)

Day of _____, year _____.

Notary Public in and for the State of Texas